MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE

FALL MEETING

November 1-2, 1974

VIEW IN BROAD STREET, NEWARK, N. J.

Gateway Downtowner Motor Inn
Newark, New Jersey

MARAC PROGRAM COMMITTEE 1974

CO-CHAIRMEN:

Ronald L. Becker
Special Collections Dept.
Rutgers University Library

Douglas W. Tanner
Manuscripts Dept.
Univ. of Virginia Library

Maygene F. Daniels
Records Appraisal Staff-NNA
National Archives & Records Service

Adele A. Lerner
Medical Archives New York Hospital
Cornell Medical Center

Evert Volkersz
Special Collections Dept.
SUNY at Stony Brook Library

Samuel Suratt
CBS News

Phebe R. Jacobsen
Maryland Hall of Records Commission

Fritz J. Malval
Huntington Library
Hampton Institute

Robert Nawrocki
Historical Society of York County

Adele Newburger
BRISC

Robyn Stone
Balch Institute Library

MARAC LOCAL ARRANGEMENTS COMMITTEE 1974

Robert C. Morris, Chairman
The New Jersey Historical Society

Edith Blendon
Woodrow Wilson Papers

Charles F. Cummings
Newark Public Library

E. Richard McKinstry
The New Jersey Historical Society

Reed Abel
Edison National Historic Site Archives

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE. NEWARK, N.J. GATEWAY DOWNTOWNER

Friday, November 1

8:30-9:30 A.M. Registration. Coffee hour.

9:45-10:45 A.M.

ROOM I. WELCOME TO NEWCOMERS: ORIENTATION FOR BEGINNERS. Kenneth W. Richards, New Jersey State Archivist.

ROOM J. SPECIAL TECHNIQUES IN PRESERVATION. Carolyn Horton, New York City.

9:45 A.M.- 12 Noon.

ROOM G. APPRAISAL AND DISPOSITION OF ARCHIVES.
Moderator: Frank B. Evans, General Services Administration, NARS.
Panel:
LOH Keng Aun, Associate Archivist, United Nations Archives.
Edward C. Papenfuse, Jr., Assistant Archivist, Maryland Hall of Records.
Martha Slotten, Archivist, Dickinson College.
Ronald L. Perkins, United Artist Corporation.

11 A.M.-12 Noon.

ROOM I. PREPARATION OF COLLECTIONS FOR MICROFILM PUBLICATION. Paul R. Rugen, Keeper of Manuscripts, New York Public Library.

ROOM J. BASIC PRESERVATION. Willman Spawn, Conservator, American Philosophical Society.

12:15-1:30 P.M.

ROOMS A-B-C. LUNCHEON PROGRAM. "Morristown National Historical Park." Bruce W. Stewart, Chief of Interpretation and Protection.

Eliz. Mason – at Columbia Oral Hist.

Friday, November 1

Betty Key – Md. Hist. Soc. oral hist.

1:45-2:45 P.M.

ROOM G. ORAL HISTORY: LEGAL AND ETHICAL PROBLEMS. Ronald J. Grele, Former Assistant Director, Oral History Project, Ford Foundation.

ROOM H. MICROPUBLICATION: THE REPOSITORY AND THE LAW. Peter Parker, Curator of Manuscripts, Historical Society of Pennsylvania.

ROOM I. ETHICS OF ACCESSION: DEPOSITS AND TERMS. Philip Mooney, Balch Institute.

ROOM J. PROCESSING MANUSCRIPTS: PRINCIPLES OF ARRANGEMENT AND DESCRIPTION. Richard Strassberg, Associate Archivist, Cornell University.

3-4 P.M.

Martha C. Slotkin / Dickinson Col.

ROOM G. PUBLICIZING NEW COLLECTIONS. Carolyn Sung, Manuscripts Division, Library of Congress.

ROOM H. ACQUIRING MANUSCRIPTS FOR MONEY. Donald A. Sinclair, Curator of Special Collections, Rutgers University.

ROOM I. FINDING AIDS FOR MANUSCRIPTS AND ARCHIVES.

THE NEW JERSEY HISTORICAL SOCIETY. PAPER CONSERVATION LABORATORY. Janet Koch, Conservator, The New Jersey Historical Society. Patricia Reyes, Assistant Conservator, Pierpont Morgan Library.

4:30-6 P.M.

Business meeting at The New Jersey Historical Society.

6-6:30 P.M.

Tour of the newly renovated New Jersey Historical Society Library and Museum.

6:30-7:30 P.M.

Wine and cheese hour at The New Jersey Historical Society.

11:30 P.M.-2 A.M.

Midnight tour of Newark. Leaving from the Gateway Downtowner. Conducted by Charles F. Cummings, Head, New Jersey Reference Division, Newark Public Library.

Saturday, November 2

8:30-9:30 A.M. Registration. Coffee hour.

9:30-10:30 A.M.

ROOM H. PROCESSING ARCHIVES.

ROOM I. ACCESS TO RECORDS: INSTITUTIONAL.
Moderator: Douglas W. Tanner, Manuscripts Dept., University of Virginia.
Panel: J. William Hess, Rockefeller Foundation Archives.
Frederick M. Schalow, Presbyterian Historical Society.
Michael Plunkett, Manuscripts Dept. University of Virginia.

ROOM J. MACHINE READABLE RECORDS.
Moderator: Charles A. Dollar, Director, Machine Readable Archives Division, NARS.
Panel: Donald F. Harrison, General Services Administration, NARS.
Robert A. Jaxel, Project Manager, Computerized Data Bank, National Technical Information Systems.

9:30-11:45 A.M.

ROOM G. ROLE DEFINITION: A) Bureaucratic restraints on individual development and initiative. B) Can you stay close to the records and advance in the profession? C) Should there be a distinction between professional and non-professional?

Panel: Amy Doherty, University Archivist, Syracuse Univeristy Library.
Meyer Fishbein, Director, Records Appraisal Staff, NARS.
Diane P. Frese, Archivist, Maryland Hall of Records.
Mary Elizabeth Ruwell, Insurance Company of North America Archives.

10:45-11:45 A.M.

ROOM H. MAPS: CARE, STORAGE AND FINDING AID PREPARATION.
Lawrence E. Spellman, Curator of Maps, Princeton University.

ROOM I. ACCESS TO RECORDS: ACLU. Doug Tanner, Field Archivist, University of Virginia Library.

ROOM J. MOVING IMAGE: FILM AND VIDEO TAPE.
Samuel Suratt, Archivist, CBS News.
William Murphy, Audio Visual Section, NARS.

Saturday, November 2

12 Noon-1:15 P.M.

ROOMS A-B-C — LUNCHEON PROGRAM. "The Edison National Historic Site Archives." Reed Abel, Archivist.

1:30-2:30 P.M.

ROOM H. — BROADSIDES: CARE, STORAGE AND FINDING AID PREPARATION. Ronald L. Becker, Assistant Curator of Special Collections, Rutgers University.

ROOM I. — LEGAL ASPECTS OF PHOTOCOPY. Waldo H. Moore, Copyright Office, Library of Congress.

ROOM J. — ORGANIZING A STATE-WIDE MANUSCRIPTS CONFERENCE. Robert C. Morris, Librarian, The New Jersey Historical Society.

2:45---P.M.

ROOMS A-C, G-J. — OPEN DISCUSSION GROUPS. Divided into
church archives
business archives
small historical societies
college and university
government records.

Meetings of MARAC committees, TBA

Next MARAC conference, May 9-10, 1975. Annapolis, Maryland.

HISTORIC LANDMARKS

Newark, New Jersey

1974

Alling House, 1012 Broad Street. Registered with: Historic American Buildings Survey. (Now demolished)

Catedral Evangelica Reformada (First Reformed Church), Lincoln Park at Halsey Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Crane Birthplace, 14 Mulberry Place. Registered with: Historic American Buildings Survey. (Now demolished)

Eberhardt Hall (Newark Orphan Asylum), High and Bleeker Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

First Baptist Peddie Memorial Church, Broad and Fulton Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

First United Methodist Church, 227 Market Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Gaddis House, 1016 Broad Street. Registered with: Historic American Buildings Survey. (Now demolished)

Grace Church (Episcopal), Broad and Walnut Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

/Stoudinger/ House at 3 Clay Street. Registered with: Historic American Buildings Survey. (Now demolished)

House of Prayer (Episcopal Church) and Rectory (Plume House), Broad and State Streets. Registered with: State Register of Historic Places; National Register of Historic Places; Historic American Buildings Survey.

Scott Civic and Cultural Center (Krueger Mansion), 601 High Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Lloyd House, 86-88 University Avenue. Registered with: Historic American Buildings Survey.

Lyons Farms School House, Chancellor and Elizabeth Avenues. Registered with: Historic American Buildings Survey. /Moved to Newark Museum garden/

New Point Baptist Church (South Baptist Church), 17 East Kinney Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Nichols House, 229 Mulberry Street. Registered with: Historic American Buildings Survey. (Now demolished)

North Reformed Church, 510 Broad Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Old First Presbyterian Church, 820 Broad Street. Registered with: State Register of Historic Places; National Register of Historic Places; Historic American Buildings Survey.

Pan American C.M.A. Church (Christ Episcopal Church), 76 Prospect Street. Registered with: State Register of Historic Places; National Register of Historic Places.

Pennsylvania Station, Raymond Plaza West. Registered with: State Register of Historic Places.

Pierson House, 231 Mulberry Street. Registered with: Historic American Buildings Survey. (Now demolished)

Queen of Angels Church (R.C.), Belmont Avenue at Morton Street. Registered with: State Register of Historic Places; National Register of Historic Places.

St. Barnabas Church (Episcopal), West Market Street and Sussex and Roseville Avenues. Registered with: State Register of Historic Places; National Register of Historic Places.

St. Columba's Church (R.C.), Pennsylvania Avenue and Brunswick Street. Registered with: State Register of Historic Places; National Register of Historic Places.

St. James A.M.E. Church, High and Court Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

St. James Church (R.C.), Lafayette and Jefferson Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

St. John's Church (R.C.), 22-26 Mulberry Street. Registered with: State Register of Historic Places; National Register of Historic Places.

St. Mary's Church (R.C.), High and William Streets. Registered with: State Register of Historic Places; National Register of Historic Places.

St. Patrick's Pro-Cathedral (R.C.), Washington Street and Central Avenue. Registered with: State Register of Historic Places; National Register of Historic Places.

St. Stephan's Church (United Church of Christ), Ferry Street and Wilson Avenue. Registered with: State Register of Historic Places; National Register of Historic Places.

South Park Presbyterian Church, 1035 Broad Street at Lincoln Park. Registered with: State Register of Historic Places; National Register of Historic Places; Historic American Buildings Survey.

Sydenham House, Old Road to Bloomfield. Registered with: State Register of Historic Places; National Register of Historic Places; Historic American Buildings Survey.

Trinity Cathedral (Episcopal), Broad and Rector Streets. Registered with: State Register of Historic Places; National Register of Historic Places; Historical American Buildings Survey.

Compiled by the
New Jersey Reference Division
Newark Public Library

From:

The Historic American Buildings Survey

The National Register of Historic Places

The State Register of Historic Places

Newark, N.J. 1974

FRIDAY

	Western Room	Penn Central "A"	Penn Central "B"	Penn Central "C"
9:45-10:45	Welcome to newcomers: orientation for beginners. Ken Richards, N.J. State Library	Special techniques in preservation. choice of techniques by speaker.	ORAL HISTORY definititons, who should collect what? Panel: Forrest Pogue, Elizabeth Mason, Joan Warnow, Martha Ross (U.Md.)	
11-12	Appraisal and disposition of archives. Sara McCain Syracuse University	Preparation of collections for microfilm publication Someone from N.Y. Public	Oral Histøy techniques: recording preserving, presenting, etc. Same panel	
12:15-1:30	LUNCHEON PROGRAM:			
1:45-2:45	Processing Mss. Collections Richard Strassburg Cornell Univ.	Building and renovating archives. Panel: Adele Lerner Bill Hess, Joe Ernst, Balch, NJHS	Ethics of assession: Buying papers, $ appraisals, deposits & terms. H. Finch P. Mooney Someone from LC Gifts & Exchange	Basic preservation speaker open
3-4	Basic paper conservation at NJHS conservator's lab. Janet Koch, NJHS Someone from Morgan Library.	Finding aids for mss. & archives. Vesta Gordon, U.Va. Martha Simonetti, Pa. State Archives.	Publicizing new collections Carolyn Sung, LC	Aquiring manuscripts for money, Joe Felcone, Sheffield Books Don Sinclair, Rutgers Univ.
4:30-6	Business meeting at New Jersey Historical Society			
6-7	Tour of New Jersey Historical Society.			
7-8:30	Cash Bar at New Jersey Historical Society.			
11-2AM	Midnight walking tour of Newark!			

Western Room	Penn Central "A"	SATURDAY	Penn Central "C"	Suite
		Penn Central "B"		
9:30-10:30	Processing Archives Elizabeth Moyne Joanne Mattern Del. Hall of Rec.	Access to records - Institutional Bill Miller, Rutgers F. Schalow-Presb. Hist. B. Hess- Rockefeller M. Plunkett, U.Va., moderator	ROLE DEFINITION A) Bureaucratic restraints on individual development and initiative. B) Can you stay close to the records and advance in the profession? C) Should there be a distinction between professional and non-professional? Panel members:	Machine readable records. Don Harrison Ted Nygreen, NBC
10:45-11:45	Preparing finding aids and caring for: A) Photographic materials B. Dupree, NYHS Bettmann Archives B) Maps - L. Spellman Princeton	Access to records- ACLU Doug Tanner, U.VA., moderator Panel: Pete Silverman Alex Clark or Alfred Bush, ACLU Archives in Princeton	Frese Fishbein Finnigan (2 hours)	Doherty Levine	Moving image S. Suratt Bill Murphy, NARS
12-1:15	LUNCHEON PROGRAM:			
1:30-2:30	Prints- H. Wiseman, NJHS Broadsides-R. Becker, Rutgers C) Material culture- H. Wiseman, NJHS	Legal aspects of photocopy Abe Goldman Someone from copyright office.	Organizing a statewide mss. conference, Bob Morris, NJHS		
	OPEN	DISCUSSION	GROUPS		
2:45- end of conference					
	Church Archives	Business Archives	Small Historical Societies.	College & University	Gov't Records

A Selected List of Newark Restaurants

ABEL'S COFFEE SHOP, 583 Broad St.,642-5440. Coffee - Deli.

DON'S 21, 1034 McCarter Hwy, 622-1000. Calabrian atmosphere, Southern Italian dishes, open daily, supper menu available until 1:00 a.m., entertainment, price range: lunch from 1.75, dinner 4.00 and up.

DOWNTOWNER MOTOR INN, Raymond Blvd & McCarter Hwy, 622-5000. Open hearth steak house, across from Penn. Sta., entertainment Tuesday thru Saturday, 8:30-1:30 a.m., lounge open daily, 11:00 a.m. to 1:00 a.m., restaurant open Monday thru Saturday 11:00 a.m. to 10:00 p.m., credit cards accepted.

DWYER'S ELBOW ROOM, 456 Broad St., 642-7077. Mainly steak.

FORNOS, 47 Ferry St. (just beyond Penn. Sta.), 589-4767. Spainish. Price range: lunch, 1.00 to 3.50 and dinner 3.50 to 9.00. The dinner menu includes 30 seafood specialties. Open daily, 10:00 a.m. to 10:00 p.m., until 11:00 p.m. on weekends. Credit cards accepted.

HAHNE'S PINE ROOM, 609 Broad St., 623-4100. Comparable to Schrafft's, one of the largest restaurants in Newark, in large department store, hot meals and sandwiches.

LASTRADA, 78 Bank St., 643-1484. Northern Italian.

MADRID AND LISBON, 325 Lafayette St., 589-9882. European family-style restaurant, Portuguese seafood, open 11:00 to 11:00, prices 3.00 and up.

PEACOCK ALLEY, 50 Park Place, 622-1000. Robert Treat Hotel, supper club, specialties include breast of capon Eugenie, beef stroganoff, veal escalopine Milanaise, and duckling a la Montmorency, price range: dinner from 3.50, lunch from 2.65.

PETERMAN'S DELICATESSEN, 20 Green St., 642-5440. Strictly Deli.

THE ROOST, 27 Fulton St., 623-1433. English Tudor atmosphere, open Monday thru Friday noon to 11:00 p.m., price range: lunch from 3.25 to 5.00, dinner from 4.75 to 6.75, credit cards accepted, probably most expensive in Newark.

ROQUE REBELO, 90 Ferry St., 589-4474. Portuguese-Spanish cuisine.

SOL-MAR, 267 Ferry St., 344-3041. Spainish-American cuisine.

THOMM'S, 80 Park Ave. at Mt. Prospect, 484-7200. Roman atmosphere, Italian-American cuisine, open daily noon to 10:30 p.m., credit cards accepted. price range: 4.75 to 7.50.

TONY DA CANECA, 72 Elm Road, 589-6882. Specializing in Portuguese-Spainish-American cuisine.